

Company Details (Please complete this section)

COMPANY NAME		
OFFICE ADDRESS		
	BUILDING NUMBER	STREET NAME
	CITY/TOWN	LOCAL GOVERNMENT AREA
	STATE	COUNTRY
PHONE NUMBER		TAX ID NO.
E-MAIL		

Details of Signatories

1

FULL NAME			AFFIX ONE LATEST PASSPORT PHOTOGRAPH WITH SIGNATURE ON REVERSE SIDE
POSITION IN COMPANY			
PHONE NUMBER			
ID TYPE	☐ INT'L PASSPORT ☐ DL ☐ NIN ☐ PVC ☐ OTHER		
ID NUMBER		IF OTHER SPECIFY	
BVN			
ID ISSUE DATE		ID EXPIRY DATE	

2

FULL NAME			AFFIX ONE LATEST PASSPORT PHOTOGRAPH WITH SIGNATURE ON REVERSE SIDE
POSITION IN COMPANY			
PHONE NUMBER			
ID TYPE	☐ INT'L PASSPORT ☐ DL ☐ NIN ☐ PVC ☐ OTHER		
ID NUMBER		IF OTHER SPECIFY	
BVN			
ID ISSUE DATE		ID EXPIRY DATE	

3

FULL NAME			AFFIX ONE LATEST PASSPORT PHOTOGRAPH WITH SIGNATURE ON REVERSE SIDE
POSITION IN COMPANY			
PHONE NUMBER			
ID TYPE	☐ INT'L PASSPORT ☐ DL ☐ NIN ☐ PVC ☐ OTHER		
ID NUMBER		IF OTHER SPECIFY	
BVN			
ID ISSUE DATE		ID EXPIRY DATE	

Bank Details

BANK'S NAME

BRANCH

ACCOUNT NAME

ACCOUNT NUMBER

INVESTMENT DETAILS

AMOUNT IN FIGURES

AMOUNT IN WORDS

TENOR

DOCUMENTS TO BE ATTACHED (Please ensure all documents are attached)

☐ UTILITY BILL

☐ COI

☐ BOARD RESOLUTION

☐ CAC APPLICATION STATUS REPORT

☐ CAC 02 & 07

☐ MEMART

TERMS AND CONDITIONS

1. TO ASSUME FULL RESPONSIBILITY FOR THE GENUINENESS, VALIDITY, AND CORRECTNESS OF ALL ENDORSEMENTS APPEARING ON ALL CHEQUES OR ORDERS DEPOSITED FOR INVESTMENT.
2. THAT ANY NOTICE OR LETTER ADDRESSED TO ME/US AND SENT THROUGH THE POST TO THE ADDRESS SUPPLIED BY ME/US SHALL BE CONSIDERED DULY DELIVERED AND RECEIVED BY ME/US AT THE TIME DELIVERED EITHER BY HAND DELIVERY, POST OR EMAIL.
3. TO HOLD UTL ASSET MANAGEMENT LIMITED FREE FROM ANY LOSS OR DEPRECIATION OF FUND DEPOSITED WITH UTL ASSET MANAGEMENT LIMITED DUE TO ANY GOVERNMENT ORDER, LEVY, LAW, TAX, EXCHANGE RESTRICTION OR ANY OTHER CAUSE BEYOND UTL ASSET MANAGEMENT LIMITED'S REASONABLE CONTROL.
4. THAT UTL ASSET MANAGEMENT LIMITED IS AUTHORISED TO IMPOSE PENALTIES FOR ANY PRE-LIQUIDATION OF INVESTMENT OR ANY WITHDRAWAL MADE BEFORE MATURITY.
5. IN THE ABSENCE OF A CLEAR NOTICE OF DISPOSAL INSTRUCTION, THE PRINCIPAL AMOUNT AND INTEREST AT MATURITY WILL BE AUTOMATICALLY ROLLED OVER AT THE TERMS AND CONDITIONS PREVAILING ON THE DATE OF ROLLOVER.
6. I/WE ARE FULLY AWARE THAT ANY INSTRUCTION(S) MADE CONCERNING FUND TRANSFER ON THIS ACCOUNT MUST BE DULY SIGNED BY ME/US. I/WE AM/ARE ALSO AWARE THE USE OF ELECTRONIC MAIL(S) (EITHER ON LETTERHEAD OR OTHERWISE), PHOTOCOPIED LETTERS, UNTESTED TELEXES OR OTHER MEANS OF COMMUNICATION THAT ARE UNSECURED TO CONVEY INSTRUCTIONS FOR FUND TRANSFERS NOT BACKED BY DULY SIGNED ORIGINAL LETTER BY ME/US THAT WILL LEAD TO EITHER CREDIT OR DEBIT MY/OUR ACCOUNT IS SUBJECT TO ADDITIONAL RISKS AND FRAUD EXPOSURE.
7. IF UTL ASSET MANAGEMENT LIMITED AGREES TO ACCEPT AND ACTS UPON SUCH INSTRUCTIONS, COMMUNICATION AND DOCUMENTS BY ELECTRONIC MAIL(S) (EITHER ON LETTERHEAD OR OTHERWISE), PHOTOCOPIED LETTERS OR OTHER MEANS OF COMMUNICATION ISSUED ACCORDING TO MY/OUR MANDATE UNACCOMPANIED BY ORIGINAL OF MY/OUR DULY SIGNED LETTER, I/ WE HEREBY INDEMNIFY UTL ASSET MANAGEMENT LIMITED AND HOLD IT HARMLESS FROM AND AGAINST ALL COST, (INCLUDING BUT NOT LIMITED TO) EXPENSES, LEGAL FEES, CLAIMS, LOSSES DAMAGES OR DOCUMENTS.
8. IN ADDITION, IF THESE INSTRUCTIONS MADE BY ELECTRONIC MAIL(S) (EITHER ON LETTERHEAD OR OTHERWISE), PHOTOCOPIED LETTERS, UNTESTED TELEXES OR OTHER MEANS OF COMMUNICATION IS NOT RECEIVED, OR IS MUTILATED, INTERRUPTED, DUPLICATED, INCOMPLETE, ILLEGIBLE, UNAUTHORISED OR DELAYED BY ANY MEANS, I/WE HEREBY RELEASE UTL ASSET MANAGEMENT LIMITED FROM ANY LOSS, LIABILITY OR DAMAGE.
9. UTL ASSET MANAGEMENT LIMITED SHALL HAVE ABSOLUTE DISCRETION FOR ANY REASON WHATSOEVER TO EITHER ACT OR NOT TO ACT UPON ANY INSTRUCTION RECEIVED BY ELECTRONIC MAIL(S) (EITHER ON LETTERHEAD OR OTHERWISE), PHOTOCOPIED LETTERS, UNTESTED TELEXES OR OTHER MEANS OF COMMUNICATION THAT IS NOT ACCOMPANIED BY A DULY SIGNED ORIGINAL LETTER ISSUED BY ME/ US AND TO REQUEST VERIFICATION OF SUCH INSTRUCTIONS.
10. IN THE CASE OF JOINT INVESTMENTS, ANY ORDER MADE MUST BE DULY SIGNED BY ALL NUMBER OF PERSONS AUTHORISED BY THE INVESTORS BEFORE INSTRUCTION WILL BE CARRIED OUT.
11. THAT THE ABOVE MANDATE/RESOLUTION SHALL REMAIN VALID AND IN FORCE UNTIL RESCINDED BY NOTICE IN WRITING UNDER MY/OUR HAND.
12. THE REDEMPTION AND LIQUIDATION PROCESS CYCLE IS WITHIN 24 WORKING HOURS FROM THE TIME THE INSTRUCTION IS RECEIVED.

I/WE WISH TO AFFIRM THAT THE INFORMATION GIVEN ABOVE BY ME/US IS CORRECT

Signature / Thumb Print

Signature / Thumb Print

DATE

D	D	M	M	Y	Y	Y	Y

Signature / Thumb Print

Signature / Thumb Print

ONLINE ACCESS

ENABLE ONLINE ACCESS?

☐

YES

☐

NO

FOR OFFICIAL USE

INTRODUCED BY

SIGN / DATE

VERIFIED BY

SIGN / DATE

APPROVED BY

SIGN / DATE